



Winchester
District
Memorial
Hospital

VACANCY POSTING

DESCRIPTION OF VACANCY: Temporary Casual
POSITION AVAILABLE: Test Administrator
UNIT: Assessment Centre
SHIFT WORK: May be required
WEEKEND WORK: May be required
QUALIFICATIONS:

- Certification in medical terminology from a recognized educational institution, or currently enrolled in a health-related course
- Basic First Aid Training
- Verifies personal information for appointments
- Administers nasal and/or oral or nasopharyngeal swab tests
- Ensures the maintenance of appropriate records of observation, nursing care administered and patient response
- Ensure that supplies are utilized economically and that workstation, waiting rooms are clean and maintained in a safe manner
- Ensures updates received are communicated to patients and the general public as required
- Works in collaboration within the inter-professional team, provides advanced care and treatment (including pharmacological complementary therapies)
- All new employees must submit an acceptable Police Check (Vulnerable Sector) prior to commencement of employment

Interested applicants should apply in writing, (by email only) indicating their qualifications in a cover letter and resume to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at: hresources@wdmh.on.ca

Winchester District Memorial Hospital welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We appreciate interest from all candidates, however only those selected for an interview will be contacted.

#21-09