
VACANCY POSTING

Vacancy:	COVID-19 Screener
Description of Position:	Various positions
Unit:	Emergency Preparedness
Employee Group:	CUPE Service
Wage Grid:	\$22.225 - \$23.029
Shift Work:	Yes
Weekend Work:	Yes
Reference Number:	#21-235 COVID-19 SCREENER – VARIOUS POSITIONS

ROLES AND RESPONSIBILITIES

PATIENT SAFETY

Every employee's responsibility is to ensure that the hospital's patient safety goal continues to be the centrepiece of our quality and risk management program and that every patient is treated within a safe environment. To ensure compliance with this goal, each employee must:

- Find, report, and prevent incidents/near misses or adverse effects
- Communicate/report areas of concern immediately to your Manager
- Complete a Near Miss Form or Incident Report to communicate or report incidents or near misses

SUMMARY OF POSITION:

Reporting to the Chief Research Officer, the COVID-19 Screener ensures all patients, visitors, and vendors entering the hospital follow proper precautionary measures and wear appropriate personal protective equipment.

NATURE AND SCOPE OF WORK

- Greet patients and visitors at designated hospital entrances
- Ensure all patients, visitors, and vendors entering the hospital follow proper precautionary measures and wear appropriate personal protective equipment
- Provide masks and donning instructions to patients & visitors and ensure hand sanitizer is used as they enter the Hospital
- Record individuals entering the hospital and utilize the COVID-19 screening tools provided to assess eligibility for entrance
- Act as a liaison between patients, visitors and unit staff and deal with queries as they arise
- Assists patients and visitors as necessary with way finding to the units

QUALIFICATIONS

- Volunteer or formal training in a clinical setting is an asset
- Excellent interpersonal, problem solving and decision-making skills
- Able to take initiative and work with minimal supervision
- Adaptable to different situations and able to work under pressure
- Able to follow direction and enforce protocols consistently
- Excellent communication skills in English (oral and written)
- Required to wear Personal Protective Equipment which includes medical mask, face shield/ goggles, gown, hair net, and gloves
- Availability to work weekdays, weekends and holidays; shift work; days, evenings and nights
- All new employees must obtain a satisfactory Police Check (vulnerable sector)

ALIGNMENT WITH WDMH COMMITMENT STATEMENT

The duties and responsibilities of this position include alignment with the Winchester District Memorial Hospital's Commitment Statement. It is the Hospital's mandate to ensure that all employees adhere to the following as a duty of their employment:

Our Commitment

We are here to care for our patients with compassion - close to home and with our partners.

We pursue excellence in all we do.

We are one team. We value respect, accountability, innovation, and learning.

APPLICATION INFORMATION

Interested applicants should apply in writing, (by email only) indicating their qualifications in a cover letter and resume to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at:

hresources@wdmh.on.ca

At WDMH, we want you to experience work that is positive and rewarding -- in a safe, supportive and professional environment. We are driven by Compassionate Excellence and are committed to providing an inclusive and barrier-free work environment. We invite all qualified applicants to explore careers with WDMH.

Accommodations are available on request for candidates taking part in all aspects of the selection process

We appreciate interest from all candidates, however only those selected for an interview will be contacted.